

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	NZ On Air / Broadcasting Commision
<b>Chief Executive**</b>	Cameron Harland
<b>Disclosure period start****</b>	1 July 2020
<b>Disclosure period end***</b>	30 June 2021
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	This disclosure has been approved by the Head of Corporate Services

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$10,982.12</b>	Figures include GST (where applicable)	<b>Number offered</b>	<b>2</b>
<b>Hospitality</b>	<b>\$968.98</b>	Figures include GST (where applicable)	<b>Number accepted</b>	<b>0</b>
<b>Other expenses</b>	<b>\$0.00</b>	Figures include GST (where applicable)	<b>Number declined</b>	<b>2</b>
<b>International Travel</b>	<b>\$0.00</b>	Figures include GST (where applicable)		
<b>Domestic Travel</b>	<b>\$10,892.18</b>	Figures include GST (where applicable)		
<b>Local Travel</b>	<b>\$89.94</b>	Figures include GST (where applicable)		

<b>Notes</b>	
* Headings on following tabs will pre populate with what you enter on this tab	
** Create a new workbook for a new Chief Executive	
*** Update if a shorter or different period is covered	
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member	

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	NZ On Air / Broadcasting Commission
<b>Chief Executive</b>	Cameron Harland
<b>Disclosure period start</b>	1 July 2020
<b>Disclosure period end</b>	30 June 2021
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
No international travel undertaken in this period				
<b>Subtotal - international travel</b>		<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
28 - 29 July 2020	\$255.20	Presenter at forum, and industry meetings	Airfare	WLG-AKL-WLG
28 - 29 July 2020	\$68.50	Presenter at forum, and industry meetings	Airport parking	Wellington
28 July 2020	\$68.20	Presenter at forum, and industry meetings	Taxi - airport to meeting	Auckland
28 July 2020	\$68.00	Presenter at forum, and industry meetings	Taxi - meeting to meeting (shared with staff)	Auckland
29 July 2020	\$50.39	Presenter at forum, and industry meetings	Uber - hotel to airport (shared with staff)	Auckland
13 - 14 August 2020	\$557.60	NZ On Air event, and industry meetings - cancelled due to COVID	Airfare	WLG-AKL-WLG
13 August 2020	\$0.00	NZ On Air event, and industry meetings - cancelled due to COVID	Accommodation 1 night (cancelled, no charge)	Auckland
13 - 14 August 2020	(\$557.60)	NZ On Air event, and industry meetings - cancelled due to COVID	Airfare refund	WLG-AKL-WLG
29 - 30 October 2020	\$314.00	NZ On Air event, and industry meetings	Airfare	WLG-AKL-WLG
29 October 2020	\$205.00	NZ On Air event, and industry meetings	Accommodation 1 night	Auckland
29 October 2020	\$89.54	NZ On Air event, and industry meetings	Taxi - airport to hotel	Auckland
29 October 2020	\$8.60	NZ On Air event, and industry meetings	Uber - hotel to event	Auckland
30 October 2020	\$7.99	NZ On Air event, and industry meetings	Uber - event to hotel	Auckland
30 October 2020	\$7.33	NZ On Air event, and industry meetings	Uber - hotel to Auckland office	Auckland
30 October 2020	\$6.50	NZ On Air event, and industry meetings	Uber - Auckland office to meeting	Auckland
30 October 2020	\$84.70	NZ On Air event, and industry meetings	Taxi - meeting to airport	Auckland
30 October 2020	\$65.00	NZ On Air event, and industry meetings	Airport parking	Wellington
15-16 November 2020	\$629.60	Industry event and meetings	Airfare	WLG-AKL-WLG
15 November 2020	\$139.00	Industry event and meetings	Accommodation 1 night	Auckland
15 November 2020	\$107.80	Industry event and meetings	Taxi - airport to hotel	Auckland
16 November 2020	\$89.54	Industry event and meetings	Taxi - hotel to airport	Auckland
16 November 2020	\$36.00	Industry event and meetings	Airport parking	Wellington
18-19 November 2020	\$304.60	Industry event and meetings	Airfare	WLG-AKL-WLG
18 November 2020	\$190.00	Industry event and meetings	Accommodation 1 night	Auckland
18 November 2020	\$90.42	Industry event and meetings	Taxi - airport to hotel (shared with staff)	Auckland
18 November 2020	\$10.00	Industry event and meetings	Uber - meeting to hotel	Auckland
19 November 2020	\$92.84	Industry event and meetings	Taxi - hotel to airport (shared with staff)	Auckland
19 November 2020	\$43.00	Industry event and meetings	Airport parking	Wellington

25-26 November 2020		\$176.00	Industry event and meetings	Airfare	WLG-CHC-WLG
	25 November 2020	\$167.00	Industry event and meetings	Accommodation 1 night	Christchurch
	25 November 2020	\$56.00	Industry event and meetings	Meal- split with staff	Christchurch
	25 November 2020	\$12.54	Industry event and meetings	Uber - meeting to meeting	Christchurch
	25 November 2020	\$16.24	Industry event and meetings	Uber - meeting to hotel	Christchurch
	25 November 2020	\$35.99	Industry event and meetings	Meal - split with staff 2 pax	Christchurch
	26 November 2020	\$15.20	Industry event and meetings	Meal - split with staff 2 pax	Christchurch
	26 November 2020	\$72.00	Industry event and meetings	Airport parking	Wellington
1 -6 December 2020		\$232.50	NZ On Air event, industry event and industry meetings	Airfare	WLG-AKL-WLG
1-5 December 2020		\$1,025.00	NZ On Air event, industry event and industry meetings	Accommodation 5 nights	Auckland
	1 December 2020	\$39.93	NZ On Air event, industry event and industry meetings	Taxi - home to airport	Wellington
	1 December 2020	\$16.50	NZ On Air event, industry event and industry meetings	Taxi - NZ On Air event to meeting	Auckland
	2 December 2020	\$12.98	NZ On Air event, industry event and industry meetings	Taxi - hotel to meeting	Auckland
	2 December 2020	\$35.86	NZ On Air event, industry event and industry meetings	Taxi - meeting to hotel	Auckland
	3 December 2020	\$16.06	NZ On Air event, industry event and industry meetings	Taxi - meeting to meeting	Auckland
	3 December 2020	\$13.42	NZ On Air event, industry event and industry meetings	Taxi - meeting to meeting	Auckland
	3 December 2020	\$17.38	NZ On Air event, industry event and industry meetings	Taxi - meeting to hotel	Auckland
	3 December 2020	\$9.24	NZ On Air event, industry event and industry meetings	Uber - meeting to hotel	Auckland
	4 December 2020	\$16.72	NZ On Air event, industry event and industry meetings	Taxi - meeting to meeting	Auckland
	4 December 2020	\$23.49	NZ On Air event, industry event and industry meetings	Uber - meeting to hotel	Auckland
	4 December 2020	\$34.99	NZ On Air event, industry event and industry meetings	Meal	Auckland
	5 December 2020	\$18.50	NZ On Air event, industry event and industry meetings	Meal	Auckland
	5 December 2020	\$11.00	NZ On Air event, industry event and industry meetings	Taxi - hotel to event	Auckland
	5 December 2020	\$98.78	NZ On Air event, industry event and industry meetings	Taxi - event to airport (shared with staff)	Auckland
	5 December 2020	\$33.55	NZ On Air event, industry event and industry meetings	Taxi - airport to home	Wellington
15 - 16 December 2020		\$200.28	NZ On Air event	Vehicle rental - (shared with staff)	Masterton
	15 December 2020	\$150.00	NZ On Air event	Accommodation 1 night	Masterton
	20 January 2021	\$126.40	Industry meeting	Milage claim	WLG - Otaki -WLG
	23 February 2021	\$254.60	Internal meetings	Airfare	WLG-AKL-WLG
	23 February 2021	\$6.50	Internal meetings	Uber - meeting to meeting	Auckland
	23 February 2021	\$6.79	Internal meetings	Uber - meeting to meeting	Auckland
	23 February 2021	\$31.30	Internal meetings	Airport parking	Wellington
11-12 March 2021		\$569.60	NZ On Air event - cancelled due to COVID	Airfare	WLG-AKL-WLG
	12 March 2021	\$0.00	NZ On Air event - cancelled due to COVID	Accommodation 1 night (cancelled, no charge)	AKL
11-12 March 2021		(\$569.60)	NZ On Air event - cancelled due to COVID	Airfare (refund)	WLG-AKL-WLG
	16 March 2021	\$285.00	Industry event	Airfare	WLG-AKL-WLG
	16 March 2021	\$93.28	Industry event	Taxi - airport to meeting	Auckland
	16 March 2021	\$95.92	Industry event	Taxi - meeting to airport	Auckland
	16 March 2021	\$36.00	Industry event	Airport Parking	Wellington
22-23 March 2021		\$384.60	Industry meetings	Airfare	WLG-AKL-WLG
22-23 March 2021		\$76.00	Industry meetings	Airfare - ammended	WLG-AKL-WLG
	22 March 2021	\$205.00	Industry meetings	Accomodation 1 night	Auckland
	23 March 2021	\$9.90	Industry meetings	Uber - meeting to meeting	Auckland
	23 March 2021	\$6.50	Industry meetings	Uber - meeting to meeting	Auckland
	23 March 2021	\$47.13	Industry meetings	Uber - meeting to meeting	Auckland
	23 March 2021	\$68.50	Industry meetings	Airport parking	Wellington
	8 April 2021	\$0.00	Industry meetings & Te Papa Board meeting	Airfare- arranged by Te Papa	WLG-AKL
	8 April 2021	\$87.56	Industry meetings & Te Papa Board meeting	Taxi - airport to hotel	Auckland
	8 April 2021	\$31.01	Industry meetings & Te Papa Board meeting	Uber - home to airport	Auckland
	8 April 2021	\$6.50	Industry meetings & Te Papa Board meeting	Uber - Auckland office to meeting	Auckland
	8 April 2021	\$6.75	Industry meetings & Te Papa Board meeting	Uber - meeting to Auckland office	Auckland
	8 April 2021	\$8.94	Industry meetings & Te Papa Board meeting	Uber - Auckland office to meeting	Auckland
09-10 April 2021		\$618.40	Industry meeting	Airfare	AKL-ZQN-WLG
	9 April 2021	\$120.00	Industry meeting	Accomodation 1 night	Queenstown
	10 April 2021	\$59.62	Industry meeting	Taxi - airport to home	Wellington
15-16 April 2021		\$465.00	NZ On Air event, and industry meetings	Airfare	WLG-AKL-WLG
	15 April 2021	\$165.00	NZ On Air event, and industry meetings	Accomodation, 1 night	Auckland

	15 April 2021	\$84.48	NZ On Air event, and industry meetings	Taxi - airport to meeting	Auckland
	16 April 2021	\$82.50	NZ On Air event, and industry meetings	Taxi - meeting to airport	Auckland
27-28 May 2021		\$262.80	Industry event and meetings	Airfare	WLG-AKL-WLG
	27 May 2021	\$378.00	Industry event and meetings	Accommodation, 2 nights	Auckland
	27 May 2021	\$115.28	Industry event and meetings	Taxi - airport to hotel	Auckland
	28 May 2021	\$6.50	Industry event and meetings	Uber - hotel to office	Auckland
	28 May 2021	\$18.52	Industry event and meetings	Uber - office to meeting	Auckland
	28 May 2021	\$19.28	Industry event and meetings	Uber - meeting to office	Auckland
	28 May 2021	\$14.20	Industry event and meetings	Uber - office to meeting	Auckland
	28 May 2021	\$30.56	Industry event and meetings	Uber - meeting to hotel	Auckland
	29 May 2021	\$72.00	Industry event and meetings	Airport parking	Wellington
	9 June 2021	\$660.60	NZ On Air event	Airfare	WLG-AKL-WLG
	9 June 2021	\$36.00	NZ On Air event	Airport parking	Wellington
	9 June 2021	\$87.34	NZ On Air event	Taxi - airport to event (shared with staff)	Auckland
	9 June 2021	\$97.02	NZ On Air event	Taxi - event to airport (shared with staff)	Auckland
	9 June 2021	\$36.00	NZ On Air event	Airport parking	Wellington
<b>Subtotal - domestic travel</b>		<b>\$10,892.18</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

#### Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
5 October 2020	\$14.30	Office to ministry meeting	Taxi	Wellington
28 October 2020	\$18.96	Ministry meeting to office	Uber	Wellington
7 December 2020	\$6.50	Office to industry meeting	Uber	Wellington
9 March 2021	\$10.56	Office to industry meeting	Taxi	Wellington
31 March 2021	\$10.02	Office to industry meeting	Uber	Wellington
3 May 2021	\$11.00	Office to industry meeting	Taxi	Wellington
1 June 2021	\$18.60	Office to industry meeting	Parking	Wellington
<b>Subtotal - local travel</b>		<b>\$89.94</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>

**Total travel expenses** **\$10,982.12**

#### Notes

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

\*\* Note that GST may not apply to overseas purchases.

\*\*\* Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

## Chief Executive Expense Disclosure

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<b>Disclosure period start</b>	1 July 2020
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<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
8 July 2020	\$76.00	Industry meeting - business discussion	Lunch 3 pax	Wellington
18 September 2020	\$62.50	Industry meeting - business discussion	Lunch 2 pax	Wellington
21 October 2020	\$43.50	Industry meeting - business discussion	Lunch 2 pax	Wellington
2 November 2020	\$65.28	Industry meeting - business discussion	Lunch 3 pax	Wellington
6 November 2020	\$42.10	Industry meeting - business discussion	Breakfast 2 pax	Wellington
24 November 2020	\$30.00	Industry meeting - business discussion	Breakfast 2 pax	Wellington
9 December 2020	\$38.00	Industry meeting - business discussion	Breakfast 2 pax	Wellington
21 January 2021	\$24.00	Industry meeting - business discussion	Lunch 2 pax	Wellington
28 January 2021	\$45.00	Industry meeting - business discussion	Lunch 2 pax	Wellington
10 February 2021	\$16.50	Industry meeting - business discussion	Coffee 3 pax	Wellington
18 March 2021	\$31.00	Industry meeting - business discussion	Lunch 2 pax	Wellington
23 March 2021	\$81.30	Industry meeting - business discussion	Lunch 3 pax	Auckland
31 March 2021	\$213.00	Industry meeting - business discussion	Dinner 3 pax	Wellington
8 April 2021	\$114.50	Industry meeting - business discussion	Lunch 2 pax	Auckland
12 April 2021	\$22.50	Industry meeting - business discussion	Coffee 2 pax	Wellington
16 April 2021	\$49.00	Industry meeting - business discussion	Lunch 2 pax	Wellington
23 April 2021	\$14.80	Industry meeting - business discussion	Coffee 3 pax	Wellington

<b>Total hospitality expenses</b>	<b>\$968.98</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
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<b>Notes</b>			
* Third parties include people and organisations external to the public service or statutory Crown entities.			
** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.			
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.			
Total cost will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).			

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	NZ On Air / Broadcasting Commission
<b>Chief Executive</b>	Cameron Harland
<b>Disclosure period start</b>	1 July 2020
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<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
No expenses to declare for this period				
<b>Total other expenses</b>	<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	
<b>Notes</b>				
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

## Chief Executive Gifts and Benefits Disclosure

Organisation Name	NZ On Air / Broadcasting Commission
Chief Executive	Cameron Harland
Disclosure period start	1 July 2020
Disclosure period end	30 June 2021
GST on values	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

### Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.  
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
9 November 2020	2 Tickets - Best Food Christmas Comedy Gala Wellington	Declined	NZ Comedy Trust	\$100 - \$500	
19 March 2021	2 Tickets - NZSO Carnival	Declined	NZ Symphony Orchestra	\$100 - \$500	
<b>Total count of gift/benefit entries:</b>	<b>Offered</b>	<b>2</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	
	<b>Accepted</b>	<b>0</b>			
	<b>Declined</b>	<b>2</b>			
<b>Notes</b>					
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.					
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.					
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.					
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).					
Include gifts and benefits that are declined.					
Number of gifts/benefits will update automatically once you put information in rows above.					
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).					