



Level 2
119 Ghuznee Street
P O Box 9744
Wellington 6141
New Zealand

info@nzonair.govt.nz
www.nzonair.govt.nz

Tel: 04 382 9524
Fax: 04 382 9546

18 July 2022

By email: [REDACTED]

Tēnā koe [REDACTED]

Official Information request and response

Thank you for your request under the Official Information Act ("OIA") dated 23 March 2022. To confirm that on 10 April 2022, due to previous staff illness and upcoming holidays, we extended our response time to you by another 20 days. The new response date was 18 May 2022.

We apologise for the delay in our response. Unfortunately, due to staffing and the volume of information requested this response has taken longer than it should. We appreciate your patience.

You have requested:

- 1. Copies of standard operating procedures, or any other instructions, relating to the processing of music funding applications.*
- 2. A copy of the internal criteria that applications for music funding are marked against.*
- 3. Funding decisions for the last 3 years (I am aware this is available in a searchable format at nzonair.govt.nz/search, however, I am after the data in full, please include funding type, production company, funding subtype, genre, funding amount and date) ideally in an Excel spreadsheet if possible. The reason for the search tool being insufficient in this case is that it requires prior knowledge of applicants to use, whereas I wish to view this funding information holistically.*
- 4. Copies of any advice to staff on the processing of music funding applications, particularly advice regarding criteria for successful applicants.*
- 5. If possible I would also like to see a sample of applications submitted by funding recipients for the New Music Single, New Music Project and New Music development funds. Would it be possible to get a copy of two successful applications for each of these funds? I understand that there will be redactions required for privacy.*

For all music funds administered by NZ on Air, namely:

- New Music Single*
- New Music Project*
- Waiata Takitahi*
- New Music Development*
- New Tracks*
- New Music Kids*
- New Music Pasifika*

Connecting and reflecting our nation

Please see our response below:

1. Our funding criteria and guidelines for all music funding strands can be found [here](#) on our website. Regarding New Music Singles, frequently asked questions can be found on the New Music Singles websites [here](#).

Further to this publicly available information, please find attached the following documentation:

- A document detailing the operational steps and procedures for New Music Single, New Music Project and New Music Development Funding.
2. Please refer to our response at Paragraph 1. Further to this, please find attached:
 - A copy of the template New Music Single Panellist Agreement.
 - A copy of the guidance document for the assessment of New Music Project.
 - A copy of the guidance document for the assessment of New Music Development.
 3. Please find attached the following documentation:
 - A spreadsheet detailing Music funding decisions (including recipients, funding streams, funding amounts and genres) from March 2019 through to May 2022
 4. Please refer to our response at Paragraph 1.
 5. Regarding your request (paragraph 5) around releasing a sample of applications submitted by funding recipients, we note that on 6 July 2022, you reduced the scope of this request to limit it *New Music Single and New Music Development* applications. Due to the intellectual property contained and commercial sensitivity of the projects, we do not release details of projects still in progress.

However, for successful applications that have been completed, NZ On Air is able to provide the following:

- 2 successful New Music Single applications
- 2 successful New Music Development applications

In these application documents, we have redacted information under the following reasons:

- Applying section 9(2)(a) of the OIA to protect the privacy of natural persons
- Any commercially sensitive information has been redacted under Section 9(2)(b) of the OIA to protect information where the making available of the information—
 - (i) would disclose a trade secret; or
 - (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

For your information, funding provided by NZ On Air for all successful projects is [searchable](#) on our website. You can also [sign up](#) to receive our regular industry newsletter via our website.

You have the right to refer this response to the Ombudsman if you are dissatisfied with it. More information on how to do this is [here](#). NZ On Air proactively releases information in accordance with the Government's commitment to the Open Government Partnership National Action Plan. This includes publishing responses to requests for information under the OIA. Please note that this response (with your name removed) will be published on the NZ On Air website shortly and will remain on our website for 12 months.

Thank you for your interest in our work.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sharon Kerry', with a long horizontal flourish extending to the right.

Sharon Kerry
HEAD OF CORPORATE SERVICES

ATTACHMENTS:

1. A document detailing the operational steps and procedures for New Music Single, New Music Project and New Music Development Funding
2. A copy of the template New Music Single Panellist Agreement
3. A copy of the guidance document for the assessment of New Music Project
4. A copy of the guidance document for the assessment of New Music Development
5. A spreadsheet detailing Music funding decisions (including recipients, funding streams, funding amounts and genres) from March 2019 through to May 2022
6. 2 successful New Music Single applications (redacted)
7. 2 successful New Music Development applications (redacted)