

# NZ Media Fund: May 2019 funding round

## Information for funding applicants - Scripted and Factual



### A. Purpose

These guidelines are for producers intending to make a funding application to the Scripted or Factual streams of the NZ Media Fund for the May round. In an environment where there are more applications than available funding, we want to show you how to submit an application and how it will be assessed.

### B. Introduction

NZ On Air's funding strategy is founded on core public media principles. These include enriching the New Zealand cultural experience, improving diversity of media content in many forms, ensuring content is accessible, strengthening community life, and promoting informed debate. Our publicly-funded content may entertain and it will add cultural value.

For more detail on the strategy underpinning the NZ Media Fund please read the [Funding Strategy](#).

The information and expectations document which we provide to assist commissioning platforms can be read [here](#).

Here are the [funding round deadlines](#) for 2019.

### C. May funding round priorities and timeline

With May the final round of the current financial year available funding for **Factual** and **Scripted** content is limited. Given the level of funding remaining we have refined the scope of the May round as follows:

 <p>FACTUAL</p>	<ul style="list-style-type: none"> <li>We are seeking applications for content that will commemorate <b>Tuia Encounters 250</b> (Tuia 250) – see below. Around \$1.5m is available.</li> <li>We are <b>not seeking general Factual production applications</b> in this round.</li> <li>We may consider time-sensitive general production applications seeking modest funding at the discretion of the Head of Funding. Approval to submit these sorts of applications will be rarely given as our ability to provide any funding for them is extremely constrained.</li> <li><b>Development applications</b> for complex factual projects that require significant research and that are co-funded by the supporting platform will be accepted in this round.</li> </ul>
 <p>SCRIPTED</p>	<ul style="list-style-type: none"> <li>There is approximately \$2.2m available for general Scripted production. Taking into consideration the level of funding available and the type of projects already funded in the current financial year we are prioritising projects that fit within the Sustainable and Newer Storyteller strands of our <a href="#">Scripted Roadmap</a>. Projects already in development that are ready to seek production funding will be prioritised.</li> <li><b>Development applications</b> for <b>existing</b> projects with platforms attached that are seeking additional development will be accepted for this round. <b>New</b> development projects will not be accepted.*</li> </ul>
<p><b>*Development:</b> Due to the large number of projects currently in development (35) and the high level of development funding committed this year (close to \$800K), we are not accepting applications for new projects. A small number of applications for <b>existing</b> projects will be considered for <b>additional</b> development if they have matched funding from a platform.</p>	

#### Priority content outcomes we are seeking in this round are projects commemorating Tuia 250:

In 2019 Aotearoa New Zealand will acknowledge 250 years since the first sustained onshore meetings between Māori and Europeans with a national commemoration called Tuia – Encounters 250 (Tuia 250). We are seeking proposals that will mark and commemorate this anniversary. We have set aside a minimum of \$1.5m for this initiative. It is likely we will support a number of small to medium size projects that seek to engage diverse audiences and take a fresh approach to marking this anniversary. Projects seeking funding from this initiative must be able to produce and distribute their content within the primary period of the commemoration (5

October – mid December 2019). While it is expected most proposals for this initiative will be Factual, we may consider modest Scripted projects that demonstrate they can develop, produce and distribute their content within the required timeframe.

More about Tuia 250 [is here](#). The official themes are:

- **Dual Heritage – Shared Future:** presenting a balanced and honest historical narrative to better understand each other, and build a strong foundation for a richer shared future
- **Voyaging:** uplifting both Pacific/Māori and European voyaging technology
- **First Meetings, Migration and Settlement:** considering the impact of these things on contemporary society
- **The Arts, Science, Technology and Mātauranga Māori of two great voyaging traditions (Pacific and European):** The innovation and skill that existed in 1769 and before that time
- **Whakapapa and Identity:** exploring our own stories and our common bond as voyagers to Aotearoa New Zealand

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#### Timeline:

<b>8 Feb 2019, 4pm</b>	Funding round opens. All applications must be made through NZ On Air's online application system. Applications not submitted through this system will not be accepted.
<b>21 Mar 2019, 4pm</b>	<b>Application deadline.</b> Round closes. Late applications will not be considered. In exceptional circumstances, for time-sensitive projects agreed prior by the Head of Funding, we may consider an out of time application. But we won't be generous.
<b>9 May 2019</b>	Applicants notified. This date may be extended at NZ On Air's sole discretion.

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## Applying online

You must be registered with our online portal before you can submit an application. See [funding.nzonair.govt.nz](http://funding.nzonair.govt.nz). You can register at any time and we encourage producers to register well in advance of [funding deadlines](#).

After you register, and when you are submitting a proposal, you will be asked to input summary application information and upload your full proposal. This includes your plan to reach the audience, full budget, and any supporting documents you want to provide.

Please have these documents ready to upload. Applicants will not be able to submit proposals until all the required fields have been completed, so **please do not leave application completion to the last minute**.

You can save your application at any time throughout the process and come back to it via your dashboard prior to the deadline. Once you have submitted your application you can still make amendments to it up until the closing deadline.

We will also require confirmation from the platforms cited in your application. Primary commissioning platforms will be able to confirm their support via the online portal. Written confirmation of support from secondary platforms should be uploaded with your application.

More than two applications for a project that has already been declined will not be accepted unless we ask you to resubmit it.

## D. General expectations

A document that suggests a general structure for applications is on our website [here](#) and can also be accessed through the online portal.

We suggest you consider these over-arching questions when developing your application:

- Why is this project a good idea?
- Do you have a strong plan to reach the intended audience?
- Do you have a commitment from a qualifying platform? <sup>1</sup>
- Are you bringing an appropriate level of co-investment to the table?

Content should be free to access when it is first released. We may make exceptions depending on the strength of the cultural and business case and provided free-access forms a fundamental part of the application.

Following the original licence agreement, funded content should still be easily accessible.

## E. Business case expectations

Co-investment is important because it shows market interest in your project, which adds to likelihood of success on release, and also because reducing the request from us allows us to support more applications.

Platform co-investment is an important criteria, along with other appropriate co-funding sources. Applications seeking 100% NZ On Air funding will only be successful in special circumstances so applicants should discuss this with us prior to submitting their application.

Co-investment will take one or more of the following forms:

- *Platform cash contribution to the production budget*  
Our preferred option. The level of contribution will be part of our assessment and will influence our funding decision.
- *“In kind” or non-cash platform contribution to the production budget*  
This type of contribution is eligible co-investment if it is a genuine contribution to the production budget by providing necessary resources or services that are appropriately costed.
- *Third party cash contribution to the production budget*

Appropriate sponsorship or other third-party funds secured by the producer are also eligible co-investments.

Application requirements vary depending on the level of funding requested:

### Funding request of more than \$500k. You -

- **Are most likely** to offer both a broadcast (free-to-air television) and online outcome.
- **Should** have a significant licence fee or co-investment.
- **Must** have a plan to reach the audience which includes the broadcast timeslot; target audience estimates; and a marketing/promotions plan.
- **Must** provide a fully developed proposal including a full treatment/scripts; adequate research; full budget; and specified audience.

### Funding request between \$100k- \$500k. You -

- **May** have a broadcast or an online-only outcome: significant platforms will be prioritised.
- **Should** have a competitive licence fee or co-investment.
- **Must** have a plan to reach the audience which includes the broadcast timeslot (if applicable); target audience estimates; demonstrated understanding of the audience; and a marketing/promotions plan.
- **Must** provide a developed proposal including the creative concept; full budget; and specified audience.
- **May** provide video material for applications offering a broadcast outcome but this is not mandatory.

### Funding request between \$50k- \$100k. You -

- **May** have an online-only outcome.
- **Should** have co-investment or an adequate level of third party funding.

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<sup>1</sup> A qualifying platform, generally speaking, is a broadcast or online platform which:

- can already attract a significant audience
- will offer free access to funded content
- will generally offer an adequate financial investment in a content proposal; and
- can show a track record of or plan for a sustained commitment to New Zealand content.

- ▶ **Must** have a plan to reach the audience which includes target audience estimates; demonstrated understanding of the audience; and a marketing/promotions plan.
- ▶ **Must** provide a clear description of the creative concept and content structure; budget summary; and specified audience.

Funding request less than \$50k:

**Primarily open for development applications.**<sup>2</sup> Please contact us prior to deadline if you wish to discuss a non-development project that is less than \$50K.

## F. How will we assess proposals?

We will assess proposals using the nine investment principles set out on p11 of [the funding strategy](#).

We will assess the business and cultural case for each application using an assessment process that is designed to show how it contributes to NZ On Air's three funding goals:

- ▶ **Quality Content:** New Zealand audiences enjoy well-made local content that matters
- ▶ **Diverse Content:** New Zealand audiences value local content made for a range of communities
- ▶ **Discoverable Content:** New Zealand audiences can find and appreciate local content

We will use a three-stage assessment process.

- ▶ **Stage 1:** A short, robust assessment by one assessor intended to quickly but fairly ensure that applications meet criteria. At least two assessors will individually compare groups of like eligible applications to compile a short list of the strongest.
- ▶ **Stage 2:** The funding team meets to discuss and agree the short list.
- ▶ **Stage 3:** Recommendations made to either the Staff Investment Committee or the Board. Funding decisions made.

A description of the assessment process and the assessment sheets we will use for Stages 1 and 2 are [here](#).

## G. The fine print

Please be aware that if your application is successful, among other requirements we will stipulate that:

- ▶ Producers enter into a formal funding agreement with NZ On Air. Our standard Development and Production funding agreements are available [here](#).
- ▶ Producers must be aware of their obligations under the Health and Safety at Work Act 2015.
- ▶ Producers of video projects are required to:
  - follow the Health and Safety in the New Zealand Screen Sector guidelines found at [screensafe.co.nz](https://www.screensafe.co.nz)
  - abide by agreed industry work standards as expressed in the **Individual Performance Agreement** (SPADA and NZ Actors Equity) and **The Blue Book** (NZ Film and Video Technicians Guild)
- ▶ The content is clearly branded as NZ On Air-funded. See our accreditation requirements [here](#).

Please also be aware that the following standard terms and conditions apply to your application. In submitting your application you are deemed to have read, understood and agree to be bound by these terms and conditions:

- ▶ you must bear all of your own costs in preparing and submitting your application
- ▶ you represent and warrant that all information provided to us is complete and accurate
- ▶ we may rely upon all statements made in your application
- ▶ we may amend, suspend, cancel and/or re-issue these guidelines at any time
- ▶ we may waive any irregularities or informalities in the application process
- ▶ we may seek clarification of any application and meet with any applicant
- ▶ we will not seek clarification of all applications or meet with all applicants

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<sup>2</sup> Development applications usually require a 50% platform co-investment. Development is intended to progress complex projects (usually scripted) to a stage where a production funding application could be considered.

- we are not bound to accept any application
- you will not submit in your application any data that breaches any third party right (including intellectual property rights and privacy rights) or is objectionable, incorrect or misleading
- we both agree to take reasonable steps to protect the other's confidential information. Our obligation to protect your confidential information is subject to the Official Information Act 1982 and other legal, parliamentary and constitutional conventions
- you acknowledge that the commissioning platform you nominate will be able to access your full application for the purpose of verifying their support
- there is no binding legal relationship between us: a successful application is only formally accepted if we both sign a funding contract.

Thank you!

**Issued February 2019**